

ROCKY HILL PLANNING BOARD
Minutes of the September 8, 2009 Meeting

Present: R. Ayrey, M. Blasch, T. Bremner, C. Cann, T. Corlis (7:40), L. Goldman, D. Kluchinski, G. White, R. Whitlock (7:45), E. Zimmerman

Absent: C. Pihokken

Also present: Donald Moore, Esq. and K. Philip

Statement Of Adequate Notice

Pursuant to the Sunshine Law, a notice of this meeting's date, time, place and agenda was mailed to the news media, posted on the Municipal bulletin board and filed with the Municipal Clerk. The meeting was called to order at 7:30 p.m.

Executive Session

Motion was made by E. Zimmerman and L. Goldman seconded the motion to go into Executive Session. The vote was 9-0 in favor. Motion carried.

Other Business

Appointment of Planning Board Secretary

Vice Chair Cann asked Rebecca Newman if she is able to attend all Planning Board meetings and work at the Borough Hall on Wednesdays for two to three hours to handle the responsibilities associated with this position. Ms. Newman confirmed that she will be at the meetings and Borough Hall. K. Philip asked Ms. Newman if she is certified as a land use administrator or a Planning Board Secretary by the New Jersey Planning and Zoning Administrators. Ms. Newman advised that she is not. K. Philip suggested that she consider obtaining certification.

Motion was made by D. Kluchinski and G. White seconded the motion to appoint Rebecca Newman as the Planning Board Secretary. The vote was 9-0 in favor. Motion carried.

For: Ayrey, Blasch, Cann, Corlis, Goldman, Kluchinski, White, Whitlock, Zimmerman

Against: None

Abstain: None

Open Public Comment Period: The meeting was opened to the public. Being that there was no one who wished to address the board, the open public portion of the meeting was closed.

Approval of Minutes

a) July 14, 2009 - Motion was made by R. Whitlock and L. Goldman seconded the motion to approve the minutes of July 14, 2009. The vote was 7-0 in favor from those eligible to vote. Motion carried.

b) August 11, 2009 - Motion was made by R. Whitlock and L. Goldman seconded the motion to approve the minutes of August 11, 2009. The vote was 8-0 in favor from those eligible to vote. Motion carried.

Chairman's Comments and Correspondence:

Vice Chairman Cann stated that she had no announcements.

New Business

E. Zimmerman stated that he received a letter from the Chairman, Charlie Pihokken, advising that he will be stepping down from his position as the Planning Board Chairman because his business travels will keep him away for the remainder of the year but he would like to remain on the board. Vice Chairman Cann stated that the board needs to appoint a new Chairman. Asked if she was interested in being the chair, Vice Chair Cann advised that she would like to remain Vice Chairman.

Reorganization

Appointment of Chairman: E. Zimmerman made a motion to appoint Mark Blasch as Planning Board Chairman for the remainder of 2009. The motion was seconded by R. Ayrey. E. Zimmerman stated that C. Pihokken will remain on the board as an acting member with a term expiring in 2012. G. White made a motion to appoint D. Kluchinski as Planning Board Chairman for the remainder of 2009. T. Corlis seconded the motion. D. Kluchinski thanked everyone but advised that the position may conflict with his work schedule.

Motion was made and seconded to appoint M. Blasch as Planning Board Chairman for the remainder of 2009. The vote was 9-0 in favor. Motion carried.

For: Ayrey, Blasch, Cann, Corlis, Goldman, Kluchinski, White, Whitlock, Zimmerman

Against: None

Abstain: None

New Business (continued):

R. Whitlock stated that a neighbor of D. Kluchinski did some repairs to his home but he was unsure if approval had been granted. After researching the situation, a permit was granted for repair but the railings installed for the side porch may be new and not replacements therefore it would be considered a repair. D. Kluchinski stated that square ballisters are proposed and the railings salvaged from his neighbor are with spindles therefore he feels that the character of the house has changed with the new railing for the steps.

C. Cann stated that it is important to establish the role of the Planning Board when improvements to a property are being considered. R. Whitlock stated that the Zoning Officer must be made aware of any exterior changes to the structures.

Motion was made by E. Zimmerman and C. Cann seconded the motion to adjourn the meeting at 8:30 p.m. Motion carried.

The next meeting is scheduled for Tuesday, October 13, 2009.

Respectfully submitted,

Kerry A. Philip
Recording Secretary